



Staying “On Target*” – Policy Governance and the Board’s Annual Work Plan

Ron Chatterton, chair and Jennifer Clark, corporate and board secretary



GOVERNORS' WORK PLAN 2013-2014

Durham College Board of Governors Work Plan 2013-2014

Month	Action Point per MBPD	Action Item/Description	Authority/ Committee	Legisl. Req'm't	Board Policy	Board Res.	Board Practice	Dept	Pillar	Business Plan	Status	Notes
Each Meeting	Programs	Receive Program Advisory Committee meeting minutes by resolution	BOG	X				Academic	Our Students	Student-focused teaching and learning		Every public session BOG meeting for which PAC minutes have been received
Each Meeting	Governance and Accountability	Receive HR report for information	BOG				X	Admin - HR	Our People	All four goals		In-Camera BOG
Each Meeting	Governance	Review and recommend amendments to Board	GRC	X	X		X	BOG Sec				Confirmed at GRC Approved at next public
Each Meeting	Accountability and Monitoring	Whitby Phase III Update	A&F				X	Corp Serv PMO	Our Business	Responsible, strategic growth		To A&F until project concluded (A&F Oct 30/12)
Each meeting	Accountability and Monitoring	Receive 2013-2014 budget and cash flow update for	A&F				X	Corp Serv Finance	Our Business	Core institutional		EXCEPTIONS - April, May and June
August	Governance	Annual Board Work Plan for 2013-2014	Exec BOG	X		X		BOG Admin			IN PROGRESS	Confirm at August 14 Exec Approve at September 11
August	Governance & Accountability	Annual Board Goals for 2013-2014	Exec BOG	X				President, Chair and Vice-Chair			IN PROGRESS	Confirm at August 14 Exec Approve at September 11 BOG
August	Governance	Provide DC internal Board orientation	Admin		X			BOG Admin	Our People	All four goals	DONE	August 26
August	Subsidiaries	Provide Board orientation on Durham College Foundation and its business	BOG	X	X		X	Admin - DC Fdn	Our People	Core institutional priorities	DONE	August 26
September	Finance and Administration	Approve annual DC Foundation Business Plan	BOG	X		X		Admin - DC Fdn	Our Business Our Community	Core institutional priorities	IN PROGRESS	September 11 in-camera
September	Finance and Administration	Approve DC Foundation Board membership	BOG	X		X		Admin - DC Fdn	Our Business Our Community	Core institutional priorities	IN PROGRESS	September 11 in-camera
September	Finance and Administration	Receive DC Foundation Annual Report for information	BOG			X	X	Admin - DC Fdn	Our Business Our Community	Core institutional priorities	IN PROGRESS	September 11 in-camera
September	Governance and Accountability	Receive enrolment report for information	BOG					Student Affairs	Our Students	Responsible, strategic growth	IN PROGRESS	Twice per year - Sept & January Public session
September	Finance and Compliance	Endorse Annual Report on Accessibility Plan	BOG	X		X		Student Affairs	Our Students, People, Community	Core institutional priorities	IN PROGRESS	September 30 Public session
September	Governance	Endorse new marketing plan to increase participation in student governor elections	GRC				X	BOG Sec & Admin - C&M	Our Students	Student-focused teaching and learning		Action Item from May 2013 GRC meeting



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Each Meeting	Governance	Review and recommend amendments to Board	GRC
Each Meeting	Accountability and Monitoring	Whitby Phase III Update	A&F
Each meeting	Accountability and Monitoring	Receive 2013-2014 budget and cash flow update for	A&F
August	Governance	Annual Board Work Plan for 2013-2014	Exec BOG
August	Governance & Accountability	Annual Board Goals for 2013-2014	Exec BOG
August	Governance	Provide DC internal Board orientation	Admin
August	Subsidiaries	Provide Board orientation on Durham College Foundation and its business	BOG
September	Finance and Administration	Approve annual DC Foundation Business Plan	BOG



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Legisl. Reqm't	Board Policy	Board Res.	Board Practice	Dept
X				Academic
			X	Admin - HR
X	X		X	BOG Sec
			X	Corp Serv - PMO
			X	Corp Serv - Finance
X		X		BOG Admin
X				President, Chair and Vice-Chair
	X			BOG Admin
X	X		X	Admin - DC Fdn
X		X		Admin - DC Fdn
..	



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Dept	Pillar	Business Plan	Status	Notes
Academic	Our Students	Student-focused teaching and learning		Every public session BOG meeting for which PAC minutes have been received
Admin - HR	Our People	All four goals		In-Camera BOG
BOG Sec				Confirmed at GRC Approved at next public
Corp Serv - PMO	Our Business	Responsible, strategic growth		To A&F until project concluded (A&F Oct 30/12)
Corp Serv - Finance	Our Business	Core institutional		EXCEPTIONS - April, May and June
BOG Admin			IN PROGRESS	Confirm at August 14 Exec Approve at September 11
President, Chair and Vice-Chair			IN PROGRESS	Confirm at August 14 Exec Approve at September 11 BOG
BOG Admin	Our People	All four goals	DONE	August 26
Admin - DC Fdn	Our People	Core institutional priorities	DONE	August 26
Admin - DC Fdn	Our Business Our Community	Core institutional priorities	IN PROGRESS	September 11 in-camera



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- Current Meetings
- Archived Meetings
- Calendar
- Membership
- Leadership Team
- Secretariat
- Resources
- Photo Gallery ▶
- Retreat
- Contract Negotiation
- Recycle Bin

Mission, Vision and Values

MISSION

The student experience comes first at Durham College.

Announcements

Board Retreat, at Horseshoe Resort and Conference Centre just north of Barrie, is October 25-27.

Upcoming Meetings

Meeting Date	Name	Meeting Type	Document Type
11/4/2013	Agenda Package - Executive Committee_Nov4_2013 NEW	Executive Committee	Agenda
+ Add document			



2013-2014 Board Work Plan

[Annual Board Work Plan](#)

Goals

As noted in Durham College By-law No.1, Section 10. Powers of The Board, subsection 10.1 - The Board shall establish the overall goals, objectives and strategic direction of the college and shall, through its oversight and stewardship, ensure that the College operates efficiently and effectively.

2013-2014 BOARD GOALS

1. Board of Governors discharges all responsibilities required in the Board Work Plan. Monitor Board performance semi-annually via a responsibility matrix. **Target:** 100% of Board responsibilities to be completed on time.



Sector News and Information

Name	Expiry
People-Without-Jobs-Jobs-Without-People	8/31/2014
2013Scan_College Resources	6/30/2014
2013Scan_Grads in Economy	6/30/2014
2013Scan_Student and Grad Profiles	6/30/2014
OL Annual Report 2012-2013	12/31/2013
Commentary_380-Access Denied	11/15/2013

Durham College in the News

Name	Modified
Bistro	8/22/2013 9:41 PM
DC professor wins Photography Exhibition	8/22/2013 9:41 PM
DC hosts provincial CICE conference	5/17/2013 12:58 PM
DC hosts third annual Research Day on campus	5/17/2013 12:57 PM
Durham Involves Youth winner of Durham Ideas Den 2013	4/15/2013 4:42 PM

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[+ Add document](#)

Useful Links

- [Durham College Website](#)



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Questions?



CONTACT INFORMATION AND CREDITS

*“On Target” - from “The OnTarget Board Member: 8 Indisputable Behaviors” (Third Edition) by M. Conduff, C. Gabanna and C. Raso.

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